

One Voice for Volusia

Connecting Our Community

Start: 10:30 a.m.
End: 12:00 p.m.
Volunteers: 18
Volunteer Hours: 27

Board of Directors Meeting Minutes

January 17, 2007 10:30 a.m. to 12:00 p.m., Volusia County Health Department

Board Members Present:

Name	Agency
Barrett, Toni	Stewart Marchman Center
Baumstark, Vince	Volusia County Schools
Brown, Randy	Greater Daytona Beach Area YMCA
Camputaro, Gail	Council on Aging
Coleman, Tom	Volusia County Health Department
Davis, Betty	Council on Aging
DeMarsh, Dona	County of Volusia
Ferro, John	DUNAMIS Community and Outreach Ministries
Holland, Bill	Department of Juvenile Justice
Jaynes, Joe	Child Advocate
Johnson, Ben	Volusia County Sheriff's Office
Marrietta, Donna	Remax All Pro Realty
Morgese, Dixie	Healthy Start Coalition of Flagler/Volusia
Roberts, Lindsay	Volusia/Flagler Coalition for the Homeless
Salazar, Ray	The United Way of Volusia/Flagler
Williams, Reggie	Department of Children and Families
Zychowski, Ron	Community Partnership for Children

Board Members Absent:

Abramowitz, Alan	Department of Children and Families
Baumstark, Vince	Volusia County Schools
Clark, Jesse	Volusia County Schools
Croy, Randy	Serenity House
Fraser, Rick	Center for Business Excellence
Holland, Bill	Department of Juvenile Justice
Moltane, Lois	SEDNet
Roll, Dan	American Red Cross
Schaeffer, Dee	Healthy Communities
Sullivan, Joe	Boys & Girls Clubs of Volusia & Flagler Counties

Others Present:

Garnett, Carrie	One Voice for Volusia
Kennedy, Lynn	One Voice for Volusia
Sally, Steve	The House Next Door, Coalition Co-Chair, Executive Committee Member
Schlageter, Deborah	One Voice for Volusia

WELCOME/APPROVAL OF MINUTES

The meeting was called to order at 10:30 a.m. by Mr. Ray Salazar. Mr. Zychowski briefly shared the morning's breakfast meeting sponsored by Community Partnership for Children (formerly Community Based Care). Introductions ensued.

Mr. Jaynes moved to accept the July Board of Directors minutes as presented and Ms. Camputaro seconded a motion which was unanimously approved.

REVIEW AND APPROVAL OF PROPOSED AMENDMENTS TO CORPORATION BYLAWS

Mr. Salazar referred directors to the Corporate Bylaws, stating that proposed changes were found on pages 2, 3 and 5 (handout). He stated that the Executive Committee could also work in the capacity of the Audit Committee. Ms.

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DeMarsh moved to accept the corporate bylaws as presented and Dr. Davis seconded the motion which was unanimously approved.

REVIEW AND APPROVAL OF NEW CONFLICT OF INTEREST POLICY

The new Conflict of Interest policy was reviewed as was the letter from the attorney providing an explanation thereof. Mr. Jaynes moved to approve the policy/statement as presented and Ms. Camputaro seconded the motion which was unanimously approved. Directors were requested to read, sign and return to Ms. Garnett upon review.

ELECTION OF BOARD MEMBERS

The new directors: Mr. Dan Roll, American Red Cross (not present); and, Ms. Dixie Morgese, Healthy Start Coalition of Flagler and Volusia Counties, were introduced as proposed board members. Mr. Sally moved to approve the proposed board members and Ms. Roberts seconded the motion which was unanimously approved.

PRESENTATION OF 2005-06 FINANCIAL AUDIT & FINANCIAL UPDATE

Dr. Davis reported that the 2005-06 Financial Audit was an unqualified report for the fifth year running. There were no issues/problems identified in the audit and that the only issue that was raised about three years ago was that the agency not be completely grant dependent. Therefore a contingency fund was established by Ms. Garnett to build a reserve.

FINANCIAL UPDATE

Ms. Garnett referred the board to the balance sheet and financial statements (handouts). She stated that the reserves are through professional services contracted and/or fixed price contracts. She reported that One Voice is in the fifth year of a five-year cycle with the federal grant (\$100,000) and that there are currently three contracts (2 with Stewart Marchman Center and 1 with Daytona Beach Community College). Plans are underway to enter a small mentoring contract with Seminole County through federal dollars so One Voice would mentor the Seminole County coalition over the next two years. The Community Trials Initiative contract ended after its 30-month cycle, in December 30, 2006. The Strategic Prevention Framework grant, which is complementing the Community Agenda initiative, will end June 30, 2006, so it is likely that local requests for funding will increase for the Community Agenda. One other mini-grant through Florida State University is underway to establish a website for First Call for Help's 211 Directory. The website, which will be owned by One Voice, is a partnership between the agency and The United Way of Volusia/Flagler, which owns the First Call for Help Directory/initiative.

Mr. Salazar concluded Ms. Garnett's report by stating that the auditor's management letter did not indicate one recommendation for improvement; he commended Ms. Garnett's fiscal and other management of the agency.

Discussion ensued shortly after Rev. Ferro commented that should One Voice be moving towards community funding of the Community Agenda initiative, would this step pose a conflict with agencies financially supporting the initiative and possibly incorporating personal agendas into the initiative. Ultimately the following conclusions were made after discussion:

- The Community Agenda provides the platform for collaboration;
- The initiative provides the evaluation of the community, not one particular agency;
- The initiative enables providers and others to look at ourselves and trends specific to our community; and,
- The initiative is separate (managed and tracked) from the One Voice for Volusia coalition.

Ms. Camputaro moved to approve the financial audit and statement as presented and Ms. Jaynes seconded the motion which was unanimously approved/accepted.

PRESENTATION OF NEW STRATEGIC PLAN

Ms. Schlageter referred the board to the 2007 Strategic Plan (handout). She stated that the coalition and its committees, over the course of several months, drafted the objectives, strategies and action steps under three general areas: Data & Resources, Community Needs & Systems, and Community Education & Awareness. Mr. Williams moved to approve the 2007 Strategic Plan and Mr. Zychowski seconded the motion which was unanimously approved. Mr. Williams suggested that the plan reflect a statement of board approval.

COMMUNITY AGENDA UPDATE

Ms. Kennedy shared that the first half of the year was spent marketing the Community Agenda Snapshot 2006. There have been several presentations and the remaining 1,000 copies (3,000 copies originally produced) will be made available through the Volusia County Library system. The intent of the report is that decision-makers, agencies, etc. use it as a tool in the decision-making process. The winter/spring season will indeed be busy as the data is being

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updated. In regards to the three special areas – Transportation, Poverty, and Information and Referral – a subset of poverty, affordable housing, will be added for the 2007 report. She also announced that new data has been identified for Flagler County and will be added to the 2007 Snapshot. There are three active committees: the Steering Committee, which meets on a quarterly basis; the Snapshot Review Committee has met once and is meeting electronically; and, the Funders’ Council has also been meeting on a regular basis. Discussion ensued. It was suggested that when presentations regarding the report are made that a tool be created to provide feedback on the report, presentation, etc.

NEXT MEETING/ADJOURNMENT

Mr. Jaynes suggested that “Board Member Comments” be added to future meeting agendas. Board member announcements ensued. Ms. Garnett concluded the meeting by briefly sharing the executive summary of the Parent Perspective Report, which was made available to the coalition and public in December.

There being no further business, the meeting adjourned. The next Board of Directors meeting will be July 11, 2007 from 9:00 a.m. to 10:30 a.m. The meeting location will be confirmed.

One Voice for Volusia

Connecting Our Community

Start: 10:30 a.m.
End: 12:00 p.m.
Volunteers: 21
Volunteer Hours: 31.50

Board of Directors Meeting Minutes

July 11, 2007 10:30 a.m. to 12:00 p.m., Volusia County Health Department

Board Members Present:

Name	Agency
Barrett, Toni	Stewart Marchman Center
Baumstark, Vince	Volusia County Schools
Bruno, Mary	Volusia County Schools
Camputaro, Gail	Council on Aging
Clark, Jessie	Volusia County Schools
Coleman, Tom	Volusia County Health Department
Croy, Randy	Serenity House
Ferro, John	DUNAMIS Community and Outreach Ministries
Fraser, Rick	Center for Business Excellence
Holland, Bill	Department of Juvenile Justice
Jaynes, Joe	Community Advocate
Marietta, Donna	Remix All Pro Realty
Moltane, Lois	Sender
Roberts, Lindsay	Volusia/Flagler Coalition for the Homeless
Roll, Dan	American Red Cross
Salazar, Ray	The United Way of Volusia/Flagler
Sterner, Robert	Court Administration
Sullivan, Joe	Boys & Girls Clubs of Volusia & Flagler Counties
Williams, Reggie	Department of Children and Families
Zychowski, Ron	Community Partnership for Children

Board Members Absent:

Davis, Betty	Community Advocate
Demurs, Dona	County of Volusia
Johnson, Ben	Volusia County Sheriff's Office
Morgese, Dixie	Healthy Start Coalition of Flagler/Volusia

Others Present:

Baird, Carrie	One Voice for Volusia
Jasper, Edward L.	County of Volusia, Community Assistance
Kennedy, Lynn	One Voice for Volusia
Schlageter, Deborah	One Voice for Volusia

WELCOME/ELECTION OF BOARD MEMBERS/APPROVAL OF MINUTES

The meeting was called to order at 9:05 a.m. by Mr. Ray Salazar. Roundtable introductions ensued. Mr. Salazar requested that the members look at the board composition and offer suggestions regarding who else should be invited to join the Board of Directors. He pointed out that there is not representation from the Domestic Violence sector/field, nor is there representation from the Higher Education and Medical sectors of the community (excluding public health). Ms. Camputaro moved to approve the Board of Director and Term Limited Positions as presented; Mr. Croy seconded the motion which carried unanimously.

Mr. Williams moved to accept the January Board of Directors minutes as presented, noting one amendment to the minutes to reflect that he represents the Department of Children and Families (not the County of Volusia); Ms. Camputaro seconded a motion which was unanimously approved.

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MID-YEAR PROGRESS REPORT

Ms. Schlageter stated that a progress report was prepared reflecting a summary of the activities/initiatives conducted from July 1, 2006 through June 30, 2007. Since the coalition altered its strategic plan from fiscal year to calendar year, the Board will receive the One Voice for Volusia annual report in January from this point forward. The progress report included a summary of the membership survey, the membership roster, the board of directors and the status/outcomes of One Voice led and/or coordinated initiatives/partnerships.

Ms. Baird reported that she expected 2-1-1Live.org to be ready in the immediate future and that she would be forwarding the announcement to the area CEO's first in order for top management to review and make sure all information is accurate in the web-based system.

Rev. Ferro asked in regards to the various cutbacks anticipated in the health and human services field if One Voice has been asked to share a position regarding viable programs in the community. Discussion ensued regarding the County funding/budget/priorities and internal changes being made by area agencies. Mr. Zychowski stated that the big issues concerns the state budget, with possibly cuts of 25% which would result in several years of reduced levels of funding.

2007 COMMUNITY AGENDA SNAPSHOT REPORT

Ms. Kennedy announced that a sign-up sheet requesting copies of the 2007 Community Agenda Snapshot was circulating and that she would be happy to distribute/deliver copies now that the report was published. She highlighted several changes to the report from the first edition in 2006. Changes included:

- Framework of indicators improved (non-duplicated and moved where more appropriate)
- Type of Data Featured
- Data Locator Added
- Increased Number of Indicators to 45
- Added Data Re: Affordable Housing
- No Data Indicators Under Responding to Personal Crisis & Disaster
- Glossary, List of Data Task Forces and Demographics Pages Added to Report

Ms. Kennedy reported that changes expected – and welcome – for the future would include more data for Flagler County due to its growing population meeting the American Community Survey criteria. Discussion ensued.

Ms. Roberts shared that the Homeless Coalition will now be using the HMS System which will enable 18 area agencies to centralize data on its web-based system. Mr. Jaynes asked whether statistics from the court system should be considered for the Community Agenda; Mr. Sterner responded that data is gathered and could be provided for the report.

FINANCIAL & STAFF UPDATE

Ms. Baird referred the board to the handout depicting the agency's methodology, citing examples of each area are included as a reference. She also shared that the status of current grants, contracts and potential/pending grants & contracts were included in the Board of Directors Update (handout). The 2007-08 operating budget and profit/loss statement was also included in the meeting packet for reference. Ms. Roberts moved to accept the financial report as presented; Mr. Fraser seconded the motion which carried unanimously.

NEXT MEETING/ADJOURNMENT

There being no further business, the meeting adjourned. The next Board of Directors meeting will be January 23, 2008 at 9 a.m. The meeting location will be confirmed.